



This must be completely filled out and returned to the designated advisor (in person preferred) in advance. If you plan on running for more than one office, you may use one form, but must provide information for each position.

Name:		Initiate #:	
Year in School: FR SO JR SR SR+	Hours Earned:	Cuml GPA:	Last SGPA:
When do you expect to graduate (Sem/Year):		Major:	
Offices previously held:			
Attach a typewritten document to this agreement answering all of the following questions:			
1. Why do you believe you can do a good job in this office(s)?			
2. What do you hope to accomplish during your time in this role?			
3. Provide your vision and leadership philosophy for this position:			
4. Describe what specific aspects of LEAD you have completed and how that will assist you in fulfilling your duties.			
5. Describe what other positions, committee memberships, or other activities that will assist you in fulfilling this position.			
6. How will you leave this role in better shape than when you started and how will this help the chapter moving forward?			
7. Describe your strategy for effective transition/on-boarding when you take over the office and when you leave office:			
8. You may add additional items or background information to your typewritten response.			

Check the position(s) you are running for or being considered for:

1st Group of officers & chairmen:

- | | |
|--|--|
| <input type="checkbox"/> Eminent Commander (President) | <input type="checkbox"/> Marshal (Lead Phase I Director) |
| <input type="checkbox"/> Lieutenant Commander (Vice President) | <input type="checkbox"/> Recruitment Officer(s) |
| <input type="checkbox"/> Treasurer | <input type="checkbox"/> Chaplain |
| <input type="checkbox"/> Sentinel (Risk Reduction Officer) | <input type="checkbox"/> LEAD Officer |

2nd Group of officers & chairmen:

- | | |
|--|---|
| <input type="checkbox"/> Recorder | <input type="checkbox"/> IFC Representative |
| <input type="checkbox"/> Social Chairman | <input type="checkbox"/> Reporter (Public Relations/Communications) |
| <input type="checkbox"/> Alumni Relations Officer | <input type="checkbox"/> Chapter Historian |
| <input type="checkbox"/> Scholarship Chairman | <input type="checkbox"/> Pursuit of Excellence Chairman |
| <input type="checkbox"/> Community Service & Philanthropy Chairman | <input type="checkbox"/> Homecoming Chairman |
| <input type="checkbox"/> Assistant Treasurer | <input type="checkbox"/> Parent's Activity Chairman |
| <input type="checkbox"/> House Manager | <input type="checkbox"/> Athletic Director |

To run for an officer, chairman or other position, you must:

- ☐ Read the Officer Role Description available on the Sigma Nu website (www.SigmaNu.org), which includes the duties described in The Law of Sigma Nu Fraternity, Inc. (Passcode: Ask Commander)
- ☐ Download and review the officer manual for each office on www.sigmanu.org (Passcode: see above)

- ☐ Speak with either the current office holder (ΘΚ) and/or one of the same respective officer(s) from another recommended chapter. Please list name of the officer, his role, and the chapter.

- ☐ Speak with the alumni advisor for this position. Please list name of the advisor.

An officer or chairman must (in addition to specific office requirements):

1. Fulfill and complete his duties with a high sense of honor.
2. He must set the example for members to follow.
3. Seek to continuously improve the office, the chapter and committee he works with.
4. Meet and attain at least minimum academic standards set forth in the Bylaws of the Chapter.
5. Remain current in his financial obligations and be a "brother in good standing" at all times.
6. Submit weekly written reports and provide oral reports on his office at each meeting.
7. Maintain a notebook and electronic files for your office – pass them on to your successor.
8. Work collaboratively and proactively with the advisor or alumni assisting with your role.
9. Team with other members of his committee or working group to improve operations and the chapter.
10. Seek to improve the role, learn from your predecessors, and pass on your experience to your successors.
11. Prepare and present to your peers a presentation on your goals, objectives, activities, and the questions on this form that informs the chapter (collegiates and alumni) at the beginning of your office term.
12. Attend, actively participate in, and bring information/ideas back to the chapter from recommended conclaves, workshops, and meetings of Sigma Nu Fraternity and Georgia Southern University.

Take the time to thoroughly answer and type up your answers to the questions on the front page. Thank you for your interest! All agreements will be reviewed to ensure eligibility for the applicable offices or chair positions. Most positions will require a short speech to the chapter membership and a panel Q&A session with entire the membership or group of members, so you should start to prepare for that.

By signing below you are stating that you have completed the above criteria. Additionally that you understand and commit to the responsibilities.

Signature: _____ Date: _____

